



SPECIAL MEETING MINUTES
OF THE
INDEPENDENT CITIZENS OVERSIGHT
COMMITTEE
MEETING OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Board of Trustees
Michael Allman
Julie Bronstein
Melisse Mossy
Maureen "Mo" Muir
Katrina Young

Superintendent
Dr. Cheryl James-Ward

Independent Citizens Oversight Committee Members:
Robin Duveen/President, Lakshmi Kommi/Representative,
Lane Kiefaber/Secretary, Gary Aguirre, Diane Chau, Kevin DeHaan,
Amy Flicker, Lucienne McCauley

Supported by the Business Services Division
Tina Douglas, Associate Superintendent

MARCH 15, 2022

TUESDAY, MARCH 15, 2022
6:00 PM

THIS MEETING WAS HELD VIRTUALLY
LIVE-STREAM LINK IS AVAILABLE ON THE DISTRICT HOME PAGE UNDER ICOC

ATTENDANCE - VIRTUAL

COMMITTEE MEMBERS

- Gary Aguirre Amy Flicker (absent)
Diane Chau Lane Kiefaber
Kevin DeHaan (absent) Lakshmi Kommi
Lucienne McCauley Robin Duveen

DISTRICT ADMINISTRATORS / STAFF

- Tina Douglas, Assoc. Supt., Business Services
John Addleman, Exec. Director, Planning Services
Mike Coy, Chief Facilities Officer
Cindy Skeber, Exec. Assistant, Business Services / Recording Secretary

PRELIMINARY FUNCTIONS (ITEMS 1-3)

- 1. CALL TO ORDER..... 6:00 PM
The meeting was called to order at 6:00 P.M. by Mr. Duveen.
2. PLEDGE OF ALLEGIANCE
Ms. Douglas led the Pledge of Allegiance.
3. PUBLIC COMMENTS
No public comments were received.

INFORMATION ITEMS (ITEMS 4-5)

- 4. STAFF UPDATE
Ms. Douglas informed the committee that the mask mandate has changed to strongly recommended, no longer mandatory and announced that the Board will be returning to in-person meetings and as a committee of the Board, ICOC will be returning to in-person meetings beginning with the April 19, 2022, ICOC meeting.

5. Mr. Mears, Senior Audit Manager from Wilkinson Hadley King & Co. LLP reviewed the highlights of the 2021 Prop AA Annual Audit. The Prop AA audit received an unmodified opinion for both the financial and performance audits, which is the best opinion by an auditor you can receive. No scope limitations, significant deficiencies, or material weaknesses were found in the audit. The final set of Series E bonds were issued in 2021, completing the Prop AA \$449M bond issuance.

Committee members and staff discussed disclosures in the audit related to expenditures for salaries and pension plans. Mr. Addleman shared that the District researched the cost of hiring Construction Management Companies versus building their own Construction Management team with District staff and found that over a ten-year period it has saved the District approximately half the cost by using their own staff to oversee Prop AA projects and bond monies.

Ms. Kommi asked if the Prop AA audit sits within the Districts financials or if it's a separate commodities platform. Mr. Mears explained that Prop 39 is a specific audit for financial statements and proceeds from the bond monies, but that all information and financial data is extracted from District records and is included in the District audit.

DISCUSSION / ACTION ITEMS (ITEMS 6-8)

6. DRAFTING AND APPROVAL OF ICOC 2021 ANNUAL REPORT

Ms. Kommi suggested adding language to the report before approving the 2021 Annual Report. The suggestion was made to repeat the Auditor's findings with regards to the unmodified opinion and explain what it means. Mr. Duveen will add language to the report on page 6, under "Independent Performance and Financial Audit". Also adding language explaining impacts to the projects and schedule as it relates to COVID with no specific impacts this past year, but future projects may experience some setbacks due to material supplies, shortages, and competitive bidding contracts.

Moved by Ms. McCauley, seconded by Ms. Kommi, to approve the Proposition AA Independent Citizens Oversight Committee 2021 Annual Report, in substantially the form being presented, subject to any corrections, as needed. COMMITTEE Ayes: Aguirre, Chau, Kiefaber, Kommi, McCauley, Duveen; Absent: DeHaan, Flicker; Abstain: None; Noes: None. *Motion unanimously carried.*

7. FUTURE AGENDA ITEMS

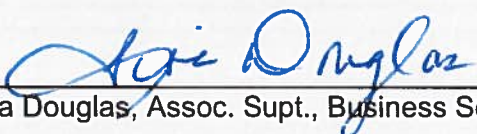
- Election/Nomination of officers will take place at the April 19th meeting
- Establishment of 22-23 meeting schedule – The April meeting will take place at the District Office, with the suggestion that the July meeting be held at the new Nutrition Services building on the Torrey Pines campus.

8. ADJOURNMENT OF MEETING: 6:55 P.M.



Robin Duveen, President

6 / 15 / 2022
Date



Tina Douglas, Assoc. Supt., Business Services

10 / 7 / 2022
Date

The next regularly scheduled ICOC meeting will be held in-person at the District Office, 710 Encinitas Blvd., Encinitas, CA 92024 on April 19, 2022, 6:00 p.m.